

Leavitt Township Minutes for April 9th ,2018

Leavitt Township Hall 7 PM

Call Meeting to Order by Levi @ 7 PM

Present: Emma Kirwin, Ray Dornbush, Levi Porter, David Kruppe, Deb Oomen (dept clerk)

Absent Naomi Oomen

Guests: Al Purdy, John Herremans, John McCarthy, Paul Erickson

Pledge of Allegiance - recited

Approval of Agenda - Additions to agenda: Old Business -web site and New business- pay of bills in order of agenda. Motion to approve as agenda presented David 2nd by Emma All aye motion carried

Approval of Minutes- Per David changes to Feb- need correction to spelling errors

Per David March minutes- spelling/word changes, needed would like addition of reading of email section there needs to be a statement about that, and would also like Joyce and Jeff's comments to be changed to what was said or clarification.

Approval of WFA minutes – Motion for keeper of funds motion on temp basis failed because it takes 3 of 4 to pass. This did not pass per David. Attorney gave legal 18 months ago, Sect 8 of 2001 incorporating agreement requires 3 to pass a motion. Budget can't be passed because it was done as a motion and not a resolution. Difference is roll call vote. Can't be approved at this point.

Treasurers report – David discussed bills as presented. **Per reports, missing-voided checks/reissued checks are not showing up** for re-issued pension check, BOR members, yearly invoice of internet, and ~~discussion of ads.~~ Treasury balance is off by \$66.87. Balance shows missing transactions from past month no transaction detail to back it up for about a couple hundred dollars. OHJ bill why pay for incorrect or never run ad? David's stuff was not processed on 4-2-18 this is not followed properly. He would like this policy followed **for everyone**. Checks were processed on 4-5-18. **Clerks** mileage wasn't submitted separate. This needs to be done.

Old Business – Road Commission – Emma discussion of Filmore, Hesperia road, and Harrison at meeting. Possible millage for early maintenance to help them so they aren't so bad. Need to get a plan in place for maintenance. Bridge by Bond's if DNR would approve it a culvert could possibly be put in and township would probably end up owing about \$30,000 (or ½ of project). Dirt roads also need to be improved.

Investment policy/Deposit Policy- David presented deposit policy done for approval. Investment policy was given to board at meeting. Investment policy is not ready for approval yet. Bid package will not be ready to go to banks until potentially June and bring to board in possibly July. Approval on both policies were tabled until May.

After review by board it was determined that a debit/credit card policy should be added.

Website-Emma asked for clarification on access to the site. Network solutions was contacted by Emma but could not get information about our website package, because she is not on account. \$120 per year was their cheapest package offered. Delegated website access can be set up. Levi (as a supervisor) could not call and ask for information about the account. Supervisor and access was discussed. David has the only authorized access to website. At the time, a check could not be mailed to Network Solutions to pay for website with the price we got, so it was put on David's personal credit card. Domain name is used through network solutions but using outside tools to create website. It is not set up currently for separate access at this time.

New Business – Ad there was no mention for minimum mowing David would like 6" and not 4" there was no mention of minimum. 3 ads (timber, clean-up, and mowing) will be reposted. For 2 weeks with changes in Hi-Lites and due date for bids due May 11th.

Order of agenda – paying of bills closer to top of agenda so that attention is there. Would like to see it after the old business but before new business. Emma made motion to move payment of bills on future agendas to under old business 2nd by Levi all aye motion carried.

Public Input – Al difference in grass lengths if area. Where is the designation point going to be? Township hall will be used to be judged for the 6". Weekly trash removal will need to be added to the ads.

John Herremans – would like to know carpenter cemetery plot cost and what is available.

Motion made by David 2nd by Levi to pay the bills as presented with the exception of the OHJ billing. All aye motion carried.

Motion made by Levi 2nd David by to adjourn at 8:26 pm. All aye motion carried.

Respectfully Submitted,

Naomi Oomen, clerk

Minutes Approved: 6-11-18

Amended 6-10-18